

# Final Funding Report



## FOR COUNCIL USE ONLY

Date Received: \_\_\_\_\_

Project Number: \_\_\_\_\_

NKAC Liason: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

Name of Project: \_\_\_\_\_ Date of Event: \_\_\_\_\_

## Applicant Information:

Association's Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

## Project Summary

How did project meet objectives?

Things that went well:

Improvement Recommendations:

Marketing Effectiveness:

Effectiveness of location:

# of Attendees: \_\_\_\_\_

Are you planning future events? ☐ Yes ☐ No If yes, estimated date: \_\_\_\_\_

(remember to submit proposal form as date gets closer)

### 1. Actual Project Expense Summary:

### 2. Funding Summary:

### 3. Review

Artist Fees: \$ \_\_\_\_\_

Project Location Rental: \$ \_\_\_\_\_

Rehearsal Location Rental: \$ \_\_\_\_\_

Production Equipment/Rentals: \$ \_\_\_\_\_

Traffic Control/Security: \$ \_\_\_\_\_

Pre-event Publicity Costs: \$ \_\_\_\_\_

Misc. Expenses: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

Project Expense Subtotal: \$ 0.00

#### A. Additional Funding (Other than NK Arts Council)

Sponsors: \_\_\_\_\_ \$ \_\_\_\_\_

Grants: \_\_\_\_\_ \$ \_\_\_\_\_

Other: \_\_\_\_\_ \$ \_\_\_\_\_

Subtotal A: \$ 0.00

#### B. Additional Income from Donations: \$ \_\_\_\_\_

C. Income from Ticket Sales: \$ \_\_\_\_\_

D. Funds received from NK Arts \$ \_\_\_\_\_

Total PROJECT Revenue  
(Totals of A thru D): \$ 0.00

#### FOR COUNCIL USE ONLY

#### 1. Council Contributions:

\$ \_\_\_\_\_

#### 2. Proceeds to Council:

\$ \_\_\_\_\_

#### 3. Actual Council Project Expense:

\$ 0.00

Please enclose a photograph of your event that would be appropriate for promotional use by the North Kingstown Arts Council.

Notes: Please enter all applicable fields, save to your local computer then email to : [recreationsecretary@northkingstown.org](mailto:recreationsecretary@northkingstown.org)



# Project Itemization

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FOR COUNCIL  
USE ONLY

Project Number: \_\_\_\_\_

Name of Project: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Itemized Fees:	Detail / Description	Fee / Cost
1.	_____	\$ _____
2.	_____	\$ _____
3.	_____	\$ _____
4.	_____	\$ _____
5.	_____	\$ _____
6.	_____	\$ _____
7.	_____	\$ _____
8.	_____	\$ _____
9.	_____	\$ _____
10.	_____	\$ _____
Total:		\$ 0.00 _____

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## North Kingstown Arts Council Event Agreement Reminders

- ☐ 1. All Ticket Sales or other donations collected on behalf of the Arts Council have been returned to the N.K. Town Hall to Recreation Department Secretary within 48 Hours after the event with a North Kingstown Arts Council Donations Receipt signed and witnessed.
- ☐ 2. We (I) have provided a recent digital photo for promotional purposes by North Kingstown Arts Council.